

Children & Families First Commission  
of Santa Clara County

**Evaluation Committee**

Monday, April 1, 2002

2:00 p.m.

1150 South Bascom Avenue, Suite 12  
San Jose, California

**AGENDA**

- 1. Call to Order/Roll Call**
- 2. Public Comment:** *This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the agenda. Speakers are limited to three minutes. The law does not permit Committee action or extended discussion on any item not on the agenda except under special circumstances. All statements that require a response may be placed on the agenda for the next regular meeting of the Committee.*
- 3. The 3 Components of Quality Assurance and Evaluation**
  - a. The Commission Evaluation Plan
  - b. Quality Assurance
  - c. Outcomes, Collection, Evaluation and Reporting Service (OCERS)
- 4. Quality Assurance and Evaluation Roles**
  - a. Harder + Company community Research
  - b. Commission Staff
  - c. Corporation for Standards and Outcomes
- 5. Brief Update on Evaluation Plan Activities to Date**
  - a. Developed Santa Clara County Indicator Report
  - b. Assisted commission staff with developing ITN's and RFP's
  - c. Provided technical assistance to contractors on their evaluation designs
  - d. Collaborated with C S & O to connect the evaluation designs into OCERS goal hierarchy
  - e. Provide ongoing planning and support to the commission and staff
- 6. Discussion and Review of Work Plan through June 30, 2002**
  - a. Review Collaborative Project Plan
- 7. Discussion of Role of the Subcommittee**
- 8. Next Steps and Meeting Times**

In compliance with the Americans with disabilities Act (ADA), those requiring reasonable ADA accommodation for this meeting should notify Paula Lacey at the Children & Families First Commission, 24 hours prior to the meeting at (408) 289-5330, TDD (408) 993-8272